

No. F.10(51)-FIN(Exp-II)/63(L) / 507
GOVERNMENT OF TRIPURA
DEPARTMENT OF FINANCE

Dated, Agartala the 23rd September, 2026.

MEMORANDUM

Subject:- Festival Grant / Festival Advance for the year 2026-27 -regarding.

The undersigned is directed to inform that the rate of **Festival Grant** for the Financial Year 2026-27 for various categories of employees / staff / workers shall be as shown in the below table:

Sl. No.	Category of employees	Revised rate of Festival Grant
1.	Group – C (including employees recruited on Fixed Pay basis by keeping in abeyance the regular scale posts)	Rs. 2,400/-
2.	Group – D (including employees recruited on Fixed Pay basis by keeping in abeyance the regular scale posts)	Rs. 2,400/-
3.	DRWs who have been engaged with prior concurrence of Finance Department	Rs. 2,400/-
4.	PTWs/Contractual Workers/Casual Workers etc. who are engaged with prior concurrence of Finance Department (The copy of concurrence to be enclosed with the bill).	Rs. 2,610/-
5.	Pensioners / Family Pensioners	Rs. 2,400/-
6.	Anganwadi Workers / Helpers	Rs. 2,610/-
7.	Home Guards / SPOs	Rs. 2,610/-
8.	Priests of Government run Temples	Rs. 2,400/-
9.	Part Time / Irregular Pump Operators under PWD(DWS) Department	Rs. 1350/-
10.	Part Time Pump Operators under RD (Panchayat) Department	Rs. 1350/-
11.	Daily Rated Basis Workers under Health Department and Contractual Staff under GA(SA) Department	Rs. 2610/-

2. Regarding Workers/ Staff engaged under Central Scheme, the concerned Departments may decide.

3. An employee can avail the festival grant only once in any financial year and only in a single installment and for a single festival only.

4. An employee can take festival grant on the occasion of any one of the following festivals:-

- | | |
|-----------------|-----------------------------|
| i. Durga Puja | vi. Bengali New Year |
| ii. Christmas | vii. Eid - Ul- Fitre |
| iii. Garia Puja | viii. Guru Nanak's Birthday |

- iv. Buddha Purnima ix. Mahavir Jayanti
v. Eid-Uz-Zuha

5. In respect of festival advance, DDO has to ensure that the amount of festival advance which was taken by an employee on previous occasion has been fully recovered and also to ensure that any regular employee should have at least 11(eleven) months service before retirement for sanctioning such festival advance.

The rate of Festival Advance and terms & conditions for Festival Advance will be the same as laid in the Memo issued vide No.F.10(51)-FIN(EXP-II)/63(L)/158-307, dated 21st September, 2023 (copy enclosed).

6. This time every employee has to apply for Festival Advance through online application on NextGen HRMS. However, there is no need any application for availing Festival Grant. The procedure for application by employees and preparation of bill by DDO for Festival Advance is given in the memo vide **No.F.1(1)/FIN/Ngen-HRMS/2025/Part-I, dated 21st September, 2026 (copy enclosed).**

7. DDO has to satisfy by certifying that concerned employee under his / her jurisdiction has not availed Festival Grant / Festival Advance more than one occasion in a Financial Year and the entire amount of advance taken earlier has been paid back to the State exchequer.

8. Administrative Department should not need send any proposal separately to Finance Department for sanctioning Festival Advance / Festival Grant to any category of employees, which does not fit in the categories as mentioned in this Memorandum.

9. The order shall come into force with immediate effect and remain in force until further order. This is in supersession of all earlier orders in this regard.

Enclo:- As stated

Digitally signed by

Reena Debbarma

Date: 23-09-2026

16:16:38
(R. Debbarma)

Under Secretary to the
Government of Tripura

To

1. All Principal Secretaries /Secretaries / Special Secretaries
2. The Principal Chief Conservator of Forests & HoFF, Tripura
3. The Director General of Police, Tripura
4. All Heads of Departments
5. The AG(A&E), Tripura, Agartala
6. All Treasuries / Sub-Treasuries

Copy to:

1. The Additional Secretary to the Hon'ble Chief Minister, Government of Tripura, Agartala
2. The P.S to all Ministers, Government of Tripura, Agartala
3. The P.S. to the Chief Secretary, Government of Tripura, Agartala
4. The Web Administrator, Finance Department to upload a copy of the notification in the Finance Department's Web portal.

Copy also to:

1. State Bank of India / Punjab National Bank / UCO Bank / Central Bank of India / Tripura Gramin Bank/ Tripura State Co-operative Bank for doing the needful for giving festival grant to the pensioners / family pensioners.

Encl:- As stated

Digitally signed by

Shree Debbarma

Date 23-09-2023

(Shree Debbarma)

Under Secretary to the
Government of Tripura

1. All Principal Secretaries / Secretaries / Special Secretaries

2. The Principal Chief Conservator, Forests & Horty, Tripura

3. The Director General of Police, Tripura

4. All Heads of Departments

5. The AG (ASE), Tripura, Agartala

6. All Treasurers / Sub-Treasurers

No. F.10(51)-FIN(Exp-II)/63(L)/ 158-307
GOVERNMENT OF TRIPURA
DEPARTMENT OF FINANCE

Dated, Agartala the 21st September, 2023

MEMORANDUM

Subject:- Festival Advance-regarding.

The undersigned is directed to inform that the rate of “Festival Advance” for various categories of employees/ staff/ workers shall be as shown in the below table:-

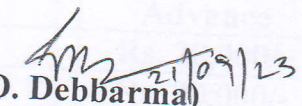
Sl. No.	Category of employees	Rate of Festival Advance
1	Group – A	Rs. 20,000/-
2	Group – B	Rs. 20,000/-
3	Group – C (including employees recruited on Fixed Pay basis by keeping in abeyance the regular scale posts)	Rs. 20,000/-
4	Group – D (including employees recruited on Fixed Pay basis by keeping in abeyance the regular scale posts)	Rs. 20,000/-
5	DRWs (Doing Group-C works with prior concurrence of Finance Department)	Rs. 20,000/-
6	DRWs (Doing Group-D works with prior concurrence of Finance Department)	Rs. 20,000/-
7	Anganwadi Workers/ Anganwadi Helpers	Rs. 5,000/-
8	Home-Guards	Rs. 5,000/-
9	ASHA Workers (to be given by NHM)	Rs. 2,000/-

2. If any employee wants lesser amount than the amount mentioned above against each category, the same will be allowed.

3. An employee can take festival advance on the occasion of any one of the following festivals:

- | | |
|--------------------|-----------------------------|
| i. Durga Puja | vi. Bengali New Year |
| ii. Christmas | vii. Eid-Ul-Fitre |
| iii. Garia Puja | viii. Guru Nanak's Birthday |
| iv. Buddha Purnima | ix. Mahavir Jayanti |
| v. Eid-Uz-Zuha | |

4. An employee can avail the advance once in a financial year and only in a single installment and for a single festival only.
5. An employee will only be eligible for such advance if earlier festival advance is fully refunded in 10 equal installments or even less considering the length of the service of the concerned employee from the salary bill of the month following the month during which the advance is paid.
6. An employee will be eligible for such advance if minimum 10 months have been elapsed from taking last festival advance. A certificate in that regard has to be furnished by the concerned DDO with bill(s).
7. The order shall come into force with immediate effect and remain in force until further order.
8. This is in supersession of earlier orders in this regard.


(D. Debbarma)

Under Secretary to the
Government of Tripura

To

1. All Principal Secretaries/Secretaries/Special Secretaries
2. The Principal Chief Conservator of Forests & HoFF, Tripura
3. The Director General of Police, Tripura
4. All Heads of Departments
5. The AG(A&E), Tripura, Agartala
6. All Treasuries/Sub-Treasuries

Copy to:

1. The Additional Secretary to the Hon'ble Chief Minister, Government of Tripura, Agartala
2. The P.S to all Ministers, Government of Tripura, Agartala
3. The P.S. to the Chief Secretary, Government of Tripura, Agartala
4. The Web Administrator, Finance Department to upload a copy of the notification in the Finance Department's Web portal.

Copy also to:

1. All Commercial Bank/ Tripura Gramin Bank/ Tripura State Co-operative Bank.